

# Enrollment Application

Today's Date \_\_\_\_\_

1. \_\_\_\_\_  
Last Name (please print)                      First                      Middle                      CWID  
(Non-OSU student use SS#)
2. \_\_\_\_\_                       Female  
Date of Birth (MM/DD/YY)                      Previous Last Name                       Male                      NEW                      PREVIOUS
3. U.S. citizen:  Yes  No If No, list country of citizenship \_\_\_\_\_ Oklahoma resident:  Yes  No
4. Mailing Address\* \_\_\_\_\_  
Street                      City                      State                      Zip or Postal Code
5. Permanent Address \_\_\_\_\_  
Street                      City                      State                      Zip or Postal Code
- \_\_\_\_\_ Home Telephone                      Daytime Telephone                      E-mail Address

\*NOTE: Material are shipped UPS. Please provide street or rural route rather than P.O. box.

6. Course Prefix and Number/Course Title	Estimated Total Course Cost	Course Prefix and Number/Course Title	Estimated Total Course Cost

**NOTE:** Visit [ce.okstate.edu](http://ce.okstate.edu) for complete information on course fees, books/course materials, additional fees, and shipping. You should refer to the website or update price sheet, or call CE to arrive at a total.

Send used texts if available.

7. Need Veteran's certification?                       Yes                       No                      If Yes, give service number \_\_\_\_\_

**NOTE:** For VA certification, you must submit documentation from your degree-granting institution stating that each of the courses is accepted as part of your degree program.

8. Fees to be paid by (if other than student): \_\_\_\_\_  
Letter of eligibility or signed, dated purchase order must accompany application under any assistance program

## IMPORTANT

9. Are you currently enrolled at OSU?  Yes  No If Yes, what is your OSU college: \_\_\_\_\_

**X Applicant's Signature** \_\_\_\_\_

## 10. Payment Information

- Make check or money order payable in U.S. dollars to: Oklahoma State University Correspondence Education  
(Please call the CE office, (405) 744-6390, to verify the total cost of the course.)
- Bursar (Current OSU Stillwater/Tulsa I.D. required)

MasterCard

Visa



**DO NOT EMAIL CREDIT CARD INFORMATION to Correspondence Education**

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Exp Date

\_\_\_\_\_  
Cardholder's Signature

\_\_\_\_\_  
Billing Address

\_\_\_\_\_  
3-digit code

11. IRS TAX CREDIT INFORMATION—check all that apply:

- I have a current OSU Bursar account
- I do not have a current OSU Bursar account, therefore send me an annual IRS 1098T personal payment verification form
- I am at least a half-time student
- I am a graduate student

12. For voluntary reporting purposes, all CE enrollees are asked to answer the following question:

- Race/Ethnic background:  Non-resident Alien  Asian or Pacific Islander  Black  Hispanic  White
- American Indian or Alaskan tribal affiliation: \_\_\_\_\_ derived from
- mother  father  both

13. How did you hear about CE courses? (a) advisor or counselor, (b) faculty member, (c) other students, (d) employer, (e) brochures, (f) newspaper or magazine ad, (g) other: \_\_\_\_\_

OFFICE USE ONLY			
Tuition Fee	_____	_____	_____
Administration Fee	_____	_____	_____
Technology Fee	_____	_____	_____
Record Maint. Fee	_____	_____	_____
Shipping	_____	_____	_____
Materials Fee	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
Total	_____	_____	_____
Entered By	_____		Date _____

**Send completed and signed application, and payment to:**

Oklahoma State University  
Correspondence Education  
317 PIO  
Stillwater, OK 74078

Phone: 405-744-6390 or  
FAX: 405-744-3420

**For More Information**

Email: [ics-inf@okstate.edu](mailto:ics-inf@okstate.edu)  
Web: [ce.okstate.edu](http://ce.okstate.edu)

